

REGIONAL SCIENCE CENTRE

(National Council of Science Museums)

Near Alipiri Gate, New Alipiri Chittoor Bypass, Tirupati 517507

DETAILS OF ADVERTISEMENT No.16/2017

Regional Science Centre, Tirupati, functioning under the administrative control of Visvesvaraya Industrial & Technological Museum (VITM) which is a constituent unit of National Council of Science Museums(NCSM), an autonomous body under the Ministry of Culture, Govt. of India, invites application for the following post. Details and instructions in respect of Advertisement No. 16/2017 are furnished below for information of candidates :

1. **Lower Division Clerk – 1 Post (Unreserved) at Regional Science Centre, Tirupati** in the Pay Scale of (PB-1) Rs.5200-20200/- with GP Rs.1900/- plus allowances as per Govt. of India rules. Total emoluments at start as on date will be Rs.20,432/- at Tirupati.

Essential Qualification & Experience : 12th Class/ Higher Secondary pass or equivalent qualification from a recognized Board/University with English typing speed @ 35 w.p.m (35 w.p.m. corresponds to 10,500 KDPH on an average of 5 key depressions for each word on computer). Typing Speed test will be taken on computer only. Knowledge of Hindi Typing is desirable.

Job Requirement : Typing; dispatch of daks, issue of tickets, photocopying, maintenance of files, preparation and processing of bills; making entries in various registers, ledgers etc.; handling purchase and stores; compilation of facts & figures for reports, statements etc. in computer; cash handling & cheque writing whenever required; any other work entrusted by superiors from time to time.

Age limit: 18-27 years as on **30.06.2017** (relaxation in case of SC/ST/OBC/PWDs/Ex-Servicemen is allowed as per Govt. rules).

No application fee is payable by the candidate.

The duly filled up applications in prescribed format along with **self attested copies of certificates & testimonials** should reach the above address latest by **30.06.2017**. **Application sent through E-mail will not be considered**. The envelope containing application should be superscribed **“Application for the post of “LDC (UR) at RSCT”**.

Only outstation SC/ST/PWD/Ex-servicemen candidates called for test will be paid single IInd Class Train/Bus Fare (both ways) as per rules on production of proof of travel along with prescribed claim form which may be obtained from the administration section of this museum on their arrival for test. The fare will be credited to the saving bank account of concerned candidate through NEFT/RTGS after scrutiny of claims at VITM, Bangalore.

Candidates should satisfy themselves that they meet all requisite requirements such as prescribed qualifications/technical qualifications, age, experience and valid caste certificate in latest prescribed formats as per standing govt. orders. If, at any stage of recruitment it is known or revealed that the candidate does not fulfill any of the requisite qualification, or experience or his/her claim of belonging to SC/ST/OBC/PWD/Ex-Servicemen category is false or not in conformity with the relevant rules/orders his/her candidature/appointment will be cancelled forthwith without assigning any reasons. Director, VITM is the appointing authority.

Candidates already working in Government, Semi-Government, Public Sector Undertakings and autonomous organizations must **apply through proper channel**. The incumbents are liable to be transferred to any Science Museum/Centre under the control of National Council of Science Museums (NCSM) anywhere in India. They will be governed by the National Pension Scheme of Govt of India. NCSM provides facilities like Medical, LTC etc. as per Govt. of India rules.

Canvassing in any form and/or brining in any influence, political or otherwise, will be treated as a disqualification. The Centre reserves the right to cancel recruitment without assigning any reason.

Interim enquiries will not be entertained.

Notification regarding OBC Certificate and Certificate Format

No. 36036/2/2013-Estt.(Res.)

Government of India

Ministry of Personnel, Public Grievances & Pensions

Department of Personnel & Training

North Block, New Delhi

Dated: 30th May, 2014

To,

The Chief Secretaries of all the State Governments/Union Territories

Subject: Revision of format for OBC Caste Certificate.

Madam/Sir,

The Government of India had issued instructions on 8th September, 1993 vide DoPT O.M. No. 36012/22/93-Estt.(SCT) providing for reservation to Other Backward Classes in the services and posts under the Government of India.

The format of the Caste Certificate was prescribed vide Annexure A of the O.M. No. 36012/22/93-Estt.(SCT) dated 15th November 1993. In the said format, the then Ministry of Welfare's Resolution No. 1201 1/68/93-BCC(C) dated 10th September 1993 was mentioned, which contained the list of castes and communities treated as OBCs till that time. Since then, a large number of castes and communities have been added to the Central List of OBCs through various resolutions of the Ministry of Social Justice and Empowerment. The details of the resolutions subsequent to the Resolution dated 10th September 1993 do not find mention in the existing format. The said format also prescribes that the certificate issuing authority should certify that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the aforesaid O.M. dated 8.9.1993. 2. Representations have been received in this Department wherein candidates belonging to OBC Communities have reportedly faced difficulty in getting the benefits of reservation. This is because of the fact that in the caste certificate issued by the concerned district authorities, although the name of the caste/community is mentioned in the certificate, the specific resolution by which the said caste/community has been included in the Central List of OBCs is not indicated. 3. Keeping in view such problems faced by the candidates, this issue was examined in consultation with the National Commission for Backward Classes and it has been decided to revise the existing format of OBC Caste Certificate. A copy of the revised format is enclosed (Annexure). All the certificate issuing authorities are requested to invariably mention the details of the Resolution (Number and Date) by which the caste/community of the candidate has been included in the Central List of OBCs and also to ensure that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the aforesaid O.M. dated 8.9.1993 as amended from time to time. 4. I am to request that the revised format of the Certificate may please be brought to the notice of authorities under the State Governments Union Territories who are empowered to issue the Caste Certificate.

Yours faithfully

sd/-

(Sandeep Mukherjee)

Under Secretary to the Government of India

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town in District/Division _____ in the State/Union Territory _____ belongs to the _____ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated ____*. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 - Estt.(SCT)dated 8.9.1993.** District Magistrate Deputy Commissioner etc. Dated: Seal * - The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC. ** - As amended from time to time. Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.