

	VISVESVARAYA INDUSTRIAL & TECHNOLOGICAL MUSEUM (A Unit of NCSM) Kasturba Road, Bangalore - 560 001	
ADVERTISEMENT No. 02/2023		
<p>Applications are invited from eligible candidates for the following post:</p> <p>1. Junior Stenographer - 01 Post (Unreserved) in Pay Matrix Level - 04 (Rs. 25500-81100).</p> <p>For further details please visit our website www.vismuseum.gov.in Completed Application may be sent to The Director, Visvesvaraya Industrial & Technological Museum, Kasturba Road, Bangalore - 560 001 so as to reach the same on or before 28.02.2023.</p> <p>The above post is presently at Visvesvaraya Industrial & Technological Museum. But incumbent is liable to be transferred to anywhere in India in any of the units of NCSM. The Director, VITM reserves the right to cancel the whole recruitment or any part of it at any stage without assigning any reason whatsoever.</p>		

DETAILS OF ADVERTISEMENT No.02/2023

Visvesvaraya Industrial & Technological Museum (VITM), Bangalore, a unit of NCSM, Kolkata, an autonomous body under the Ministry of Culture, Govt. of India, invites applications from eligible candidates for the recruitment on following post:

1. Junior Stenographer - 01 Post (Unreserved) currently at VITM, Bangalore but incumbent is liable to be transferred anywhere in India in any of the units of NCSM.

Essential Qualification : Higher Secondary or its equivalent and minimum speed of 80 w.p.m in Shorthand.

Application Fee : A non-refundable Application fee of Rs.750/- in the form of Demand Draft drawn on any nationalized bank in favour of **“VISVESVARAYA INDUSTRIAL AND TECHNOLOGICAL MUSEUM”** payable at **Bangalore** is to be furnished along with each application. SC/ST/Women/Physically Challenged and Ex-servicemen candidates are exempted from payment of application fee.

Pay Scale : Pay Matrix Level-04 (Rs.25500-81100), Basic Pay Rs.25,500/- in the Pay Matrix plus other allowances as per Govt. of India rules.

Age limit: 18 to 25 years as on **28.02.2023**. Age Relaxation will be applicable as per GOI rules.

::2::

Job Requirement : Stenographic service; typing; photocopying; sending/ receiving emails/fax messages; maintenance of files, ledgers, records etc. in computer; attending to telephone calls and any other work assigned by superiors from time to time.

Method of Recruitment : Recruitment shall be through competitive Written Test and shorthand proficiency test. There will be no interview.

The duly filled in applications in prescribed format along with Demand Draft of Rs.750/- (Rupees Seven Hundred Fifty Only) (if applicable) and self attested copies of certificates of Educational Qualification, Caste, Experience & supporting testimonials should reach at **Visvesvaraya Industrial & Technological Museum, Kasturba Road, Bengaluru 560 001** latest by **28.02.2023**. **Application sent through E-mail will not be considered.** The envelope containing application should be superscribed "Application for the post of Junior Stenographer (UR) at VITM".

Candidates must satisfy themselves that they should meet all requisite requirements such as prescribed essential qualifications, age etc. If, at any stage of recruitment it is known or revealed that the candidate does not fulfill any of the requisite eligibility criteria, his/her candidature/appointment will be cancelled forthwith without assigning any reasons.

Candidates already working in Government, Semi-Government, Public Sector Undertakings and Autonomous Organizations must **apply through proper channel**. However, they may send an advance copy of application to avoid late submission of application. Late receipt of application due to postal delay shall not be considerable.

The above post is presently at **Visvesvaraya Industrial & Technological Museum, Bangalore**. But the incumbent is liable to be transferred to any Science Museum/Centre under the control of National Council of Science Museums (NCSM) anywhere in India.

Canvassing in any form and/or bringing in any influence, political or otherwise, will be treated as a disqualification.

The Director, VITM reserves the right to cancel the whole recruitment at any stage without assigning any reason whatsoever.

Interim enquiries will not be entertained.
